



## Upcoming Events

- February 3 - Village Board
- February 3 - Building Board (CANCELLED)
- February 4 - Park & Recreation Committee
- February 5 - Finance & Public Works Committee
- February 6 - Traffic & Public Safety Committee (CANCELLED)
- February 6 - Farmers Market Ad Hoc Committee

## Quote of the Week

"You may not win the Super Bowl. Your kids may not go on to be doctors and lawyers and everything may not go perfectly. That doesn't mean it was a bad plan or the wrong thing. It's just like a football season. Everything's not going to go perfect."

- Tony Dungy

## Contact Us

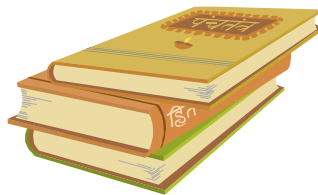
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## Manager's Office

- The Village Manager attended the swearing-in ceremony for the newest police officer of Brown Deer. The Village Manager looked at new ways to communicate with the citizens and exploring an update to the website. Staff also met to discuss an update of employee polices.
- The Spring Primary Election will be held on February 18th for the position of Village Trustee. Voting locations will be consolidated to one location at Village Hall in the Board Room.
- The Assistant Manager traveled to Madison to make a short presentation on his grant application to the Wisconsin Coastal Management Program. Unfortunately, in a very competitive year, the grant application was not approved for funding; however, other funding opportunities will be pursued to help offset the cost to construct the new River Park.



## Library



- On January 24th, self-service printing from internet PCs was installed for staff efficiency and supplies cost savings.
- On January 29th, the Library Director attended the MCFLS RFID Technology committee meeting.
- On January 29th, author Jim Rice gave a book talk at the Library.
- Story time on January 27th and Lego Club on January 28th were cancelled due to the cold weather. The Library stayed open for full hours both days.

### Upcoming week's activities for Kids, Teens and Families include:

- [Family Movie Night](#) restarts Thursday January 30th, 5:30 p.m. – We'll watch Turbo. Feel free to bring your own snacks and beverages.
- [Lego Club](#) (rescheduled), Tuesday February 4th – 6:00 to 7:00 p.m.

### Current programs for kids and teens:

- [2014 Milwaukee Bucks Read to Achieve Reading Challenge](#), now - February 27th - Visit the Library to sign up..score a point for every page you read, score 500 points to receive a voucher for a free ticket to a Bucks game!

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## Public Works



- The entire DPW staff attended the yearly CPR and First Aid training and certification on Tuesday. An outside organization comes to the DPW shop to train all staff on the current CPR and First Aid procedures. This is an important training for DPW workers so that the proper procedures are followed in an emergency situation.
- The Director, Assistant Village Manager, and Community Development Director met with a representative from JSD Consulting to discuss the final concept plans for the new River Park project. The River Park project is a canoe launch and parking lot with pavilion located in the Village owned parcel south of Brown Deer Road immediately west of the Milwaukee River and east of River Lane and Kildeer Court. The final concept plan will be presented to the Park & Recreation Committee next week. The next step will be developing engineering plans so that construction can occur in the summer of 2014.
- The Director and Operation Supervisor met with the Village Manager, Assistant Village Manager, Village Treasurer, and Deputy Treasurer to discuss the Village's personnel manual and safety manual. DPW will be updating the safety manual along with policies and procedures related to confined space entry, tree trimming, plow driving, etc.
- The new Original Village sign is now operational and displaying its first message. We-Energies crews completed the electrical service installation last week on Thursday. Lemberg Electric powered up the sign on Friday. DPW has software for uploading messages to the sign and is currently getting familiar with the many different options and features of the software. Construction work remains halted in the Original Village and will resume again in the spring of 2014. Remaining work includes, but is not limited to, shrub planning, tree planting, mulching, topsoiling, seeding, and sodding. We-Energies will continue to install the black light poles and fixtures in the north half of the neighborhood along Deerwood Drive (north of Larry's Market) and along River Lane over the month of February.
- It was another very busy week and weekend for winter operations at DPW. Crews salted Village roadways last week on Monday and Wednesday. Over the weekend a full plowing operation occurred on both Saturday and Sunday after the snow events. Crews worked all day on Monday of this week continuing to plow all Village roadways and push back drifting snow adjacent to the roadways. The Village, like many other North Shore communities and communities in southeastern Wisconsin, is very closely monitoring our salt supply. DPW will be salting the roadways as efficiently as possible in order to ensure our salt supply lasts through the remainder of the winter.
- The sanitary sewer testing and sealing work remains halted due to the extreme cold temperatures. Visu-Sewer crews are unable to work because the cold temperatures adversely affect the grouting equipment used to seal the sewer mains. Visu-Sewer crews have a small amount of testing and sealing work left in Basin 7 and Basin 4. Work is slowly progressing with a new completion date by early February.
- The Sanitary Sewer Technician, Mechanic, and Director met with a representative from Northern Sewer Equipment Company, who is a distributor for Super Products of America, to discuss the specifications for a new sewer jetter, CJ 1600. DPW will be purchasing a new sewer jetter in 2014 to replace the aging jetter that is currently shared with the City of Glendale.
- The Recycling Center has switched to Winter Hours. **PLEASE TAKE NOTE THAT THE RECYCLING CENTER HOURS HAVE CHANGED FOR 2014.** The Recycling Center is now open only on Saturdays from 10:00 a.m. to 5:00 p.m. for the months of January, February and March.
- DPW crews are continuing to fill pot-holes on streets throughout the Village with cold-patch asphalt and also assisting the Water Department with cold-patching asphalt in locations of water main breaks. DPW crews are also repairing damaged street signs and regulatory signs throughout the Village. DPW has placed a temporary crosswalk sign on 60th Street while the damaged flashing crosswalk sign is being repaired by TAPCO. The flashing crosswalk sign on the east side of 60th Street, adjacent to the Brown Deer School Campus, was damaged after a car-accident over the New Year's holiday.

## Recycling Center on Winter Hours

Saturday  
10:00 AM to 5:00 p.m.

### Weekly Health Tip

February 7 is National Wear Red Day. Everyone can participate by wearing something red to help increase awareness about women's heart health. Heart disease is the # 1 killer of women. Do something good for your heart today!

## Police

- ❑ The department conducted its monthly command staff meeting on January 22nd.
- ❑ Chief Rinzel attended the monthly meetings of the Milwaukee County Law Enforcement Executives Association held in Shorewood.
- ❑ Chief Rinzel and Officer Caddock attended a meeting with Village staff and Rogers Memorial Hospital to discuss their proposed in-patient care facility in the Village of Brown Deer.



## Crime Prevention/ Community Relations

- ❑ Officer Caddock attended the Wisconsin Crime Prevention Practitioners Association meeting held in Menasha.
- ❑ Officer Caddock updated programs in ProPhoenix; the Records Management System (RMS); Computer Aided Dispatch (CAD) and Wireless Digital Assistant (WDA).
- ❑ Officer Caddock met with the regional manager and the bank manager of Credit Union Services Center to discuss the bank robbery which occurred there on January 14th. They reviewed employee performance during the robbery and what improvements could be made inside and outside the facility.
- ❑ Officer Caddock attended a joint Milwaukee and Waukesha County 800 MHz radio system informational meeting.

## Criminal Investigations/ Youth Services

- ❑ During the past week, the Investigative Bureau conducted follow-up investigation on eight cases.
- ❑ The Juvenile Officers reviewed two juvenile cases and counseled two juveniles and their parents.
- ❑ The Investigative Bureau took 17 cases to the Milwaukee County District Attorney's Office for charging.
- ❑ The School Liaison Officers spent six hours at the Brown Deer Schools.

## Training

- ❑ On January 24th, the department held in-house training for one-third of the department on the following: Blood Borne Pathogens; Firearms; Camera Usage and Communications.

## Personnel

- ❑ On January 20th, the swearing in ceremony for Officer Justin Bemis was conducted by Chief Rinzel. He will be attending the 520 hour Law Enforcement Basic Training Academy held at Milwaukee Area Technical College in Oak Creek which started on January 21st.

## Administrative Services



- ❑ The Administrative Services Department continued to take in tax payments for the January 31st due date.
- ❑ Administrative Staff continues to work on the budget compilation, year-end reports, and audit work papers.

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## Water



- ◆ January is adding up to be a very active month for water main breaks. The water utility has resolved a total of 10 water main breaks so far this month, and according to our SCADA system it appears that there is another one out there that has not surfaced yet. This week water mains were repaired at the following addresses: 5750 West Donna Drive, 8564 North 57th Street, 64th Street and Goodrich Lane, 4532 West Donges Lane.
- ◆ **Adopt a Hydrant Program** - Winter weather in Wisconsin can be very “unpredictable” for those of us who are not on vacation somewhere warm. One of the most problematic conditions is snowfall. At times the amount of snow we receive is minimal. Other times it can be significant. Winter can bring “unpredictable” emergencies that the Fire Department must respond to. Medical calls, fire alarms, and car accidents alone keep the fire department busy. However, this time of year, fire is the greatest concern. With heaters and fireplaces being used throughout the Village, fires become more common.

When the fire department responds to a report of a fire, the responding crews “spot” hydrants as they approach the scene. Finding the closest fire hydrant and being able to connect fire hoses is critical during an actual fire. Fire hydrants supply the water necessary to extinguish fires in homes. If fire hydrants cannot be located and accessed for use, a delay in putting out the fire is possible. A fire doubles in size every minute. The situation can have a catastrophic effect on a house and its occupants. We would like to ask everyone who lives in the Village to help with “Adopt a Hydrant” program. There is no need to notify the Village or fire department about a hydrant you have adopted, as this is an informal volunteer program. This program is intended to assist the fire department in locating and clearing the snow from the fire hydrants before they are needed in an emergency.

Clearing the snow from the hydrant in your yard or your neighbors’ yard could be lifesaving. Snow should be removed at least three (3) feet around each hydrant and to the street in order to make it visible and accessible for Firefighters to connect hoses. The few minutes it will take to shovel snow around a fire hydrant could truly make the difference between life and death. With all the fire hydrants in the Village everyone’s help is needed.

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## North Shore Health Department



- A public health nurse attended a hoarding coalition meeting with many Milwaukee County partners about ordinances, enforcement, and how different groups work with hoarders.
- The health officer attended a Red Bird meeting. Red Bird focuses on the mental health of children and teens. The coalition is currently made up of the Shorewood and Whitefish Bay School Districts, Nicolet High School, UWM, many local physicians and mental health experts, and concerned parents/community members.
- The North Shore Health Department will be available to check your blood pressure on Wednesday, February 5th, at the Lydell Community Center in Whitefish Bay (5205 North Lydell Ave)! A public health nurse will be there the first Wednesday of each month, from 1:30 to 3:30 p.m. to take blood pressures. There is no charge and no appointment is needed. Stop on by to have your blood pressure checked.
- Stay healthy and avoid disease! The Affordable Care Act requires most insurance plans to include vaccines recommended by the Advisory Committee on Immunization Practice with no cost to the patient such as co-payment or deductible when delivered by an in-network provider. Immunizations are needed throughout one’s lifetime so check your insurance benefits and review your immunization status with your primary care provider at your next visit.



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## Park and Recreation

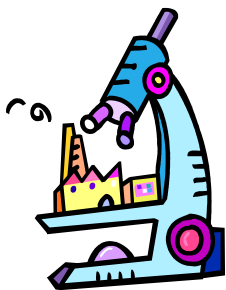


- **Residents and Nonresidents can register for Winter/ Spring programs.** A listing of the Winter/Spring programs can also be viewed on the Village's website. Four ways to register for recreation programs; on-line, in-person at the office, by mail or drop box located in the front of Village Hall.
  - **Youth Programs;** Swim Lessons, Junior Swim Club, Life Guard Training, Introduction to Cartooning, Sketching, Learn to Wood Carve, Kids Ltd., Rock Climbing, Youth Soccer Clinic, and MiKrosoccer.
  - **Adult Programs;** Water Fitness, Fitness Dance, Strong & Fit, Hatha Yoga, Zumba, Softball Leagues, Indian Cooking, Digital Camera Classes, Modern Square Dancing, Indoor Walking, Learn to Wood Carve, Sheepshead Tournament, Beginning Mah Jongg and Senior Exercise.
- Staff is working on the Pond platform replacement project, 4th of July planning, supervision of ongoing programs and development of program offerings for summer.
- **Sheepshead Tournament, Saturday, March 22nd at the Lois and Tom Dolan Community Center.** Participants must register in advance for the tournament at the Park and Recreation Department. Tournament begins at 9:00 a.m. consisting of three (3) rounds of 15 games. Registration fee is \$8.00 with a registration deadline of March 14th.
- **Village Park Permits are now being sold for the 2014 picnic season that runs from May 1st – September 30th.**

The facilities include a shelter area, grill, volleyball court, horseshoe court and children's play area. Park Permit fees must be paid in full at the time the reservation is filled. Pond Admission Fees will be charged in addition to the Permit Fee and will be assessed the day of the event. A Clean Up Deposit Fee will also be charged the day of the event and will be returned if the shelter and park area are left in good condition.

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## Community Services



- The Inspection Department issued the following permits this week: 2 Building permits: (1) Kitchen remodel, and 1 Building permit: (1) Kitchen remodel; 1 Certificate of Compliance for residential real estate sale; 7 Electrical permits: (2) wiring new furnaces, (1) radon vent fan, (2) kitchen remodels (1) with a service panel upgrade, (1) Fire repair to kitchen and surrounding area, and (1) Conversion of the existing Lowe's to a Walmart; 1 HVAC permit: (1) new residential furnace; 5 Plumbing permits: (2) gas hot water heaters, (1) dishwasher, (1) bathroom and (1) kitchen remodels; 1 Sign Permit for YMCA-Wheaton-Outpost-Urgent Care-Aquatic Center-Healthy Lifestyle.
- The Inspection Department also conducted the following inspections: (2) rough Building inspections, (2) final Building inspections, (3) rough Code Compliance inspections for real estate sales, (2) rough Electrical inspections, (5) final Electrical inspections, (4) final HVAC inspections, (2) rough Plumbing inspections, and (4) final Plumbing inspections.
- The Building Inspection Department received plans for an office space build-out of 3,000 feet at the vacant tenant space adjacent to Levine Dental. The plans call for an office space for the Sisters of the Sorrowful Mother at 8858 North 60th Street. The use will be strictly office and no assembly.
- The Community Development Director, Police Department and Manager's Office continued discussions with Rogers Memorial Hospital about a possible conversion of the 4600 West Schroeder Drive to a full inpatient facility. Staff has created a draft operational development which would guide the development, subject to review by the Plan Commission and Village Board.
- The Community Development Director and Zoning and Planning Specialist met with the Police Department command staff to discuss how the new code enforcement position will work with officers to address property maintenance and nuisance issues. The Specialist also met informally with the Village President and Health Commission staff to schedule future meetings that will coordinate collaborative work between the departments.

- The Engineering Manager wrote a new legal description for the Badger Meter site to be used as part of a legal agreement between the Village and Badger Meter. Although Badger Meter has been a fixture in Brown Deer for many years, a legal description of the property can change over the years. A legal description of property is a way to define or accurately pinpoint where a particular piece of property is located and is typically used when a property is sold. Although Badger Meter itself has never been sold, they had sold some property years ago that now is the location of the Bank Mutual headquarters building and, therefore, the boundaries of the land retained by Badger Meter changed and records had to be updated.